

TENANT FEES SCHEDULE

For existing tenancies that were signed before 1st June 2019.



Payments that Apply

Lost Key(s) or other Security Device(s): £36.00 (inc. VAT) plus item cost. Obtaining necessary permissions, sourcing providers and travel costs.

Out of Hours Service: £54.00 per hour (inc. VAT) plus any actual costs incurred. Where actions of the tenant results in the agent (or contractor) attending the property, their time to remedy the situation is charged at the prevailing rate.

Rent Arrears/Returned Payments: £24.00 (inc. VAT) per letter, telephone call or email requesting payment plus interest at 8% above Bank of England Base Rate from Due Date until paid on any outstanding sums in order to cover the agent's costs.

Renewal Fees (Tenant's Share): £72.00 (inc. VAT) per tenancy. Contract negotiation, amending and updating terms and arranging for the signing of a further tenancy agreement.

Variation of Contract Fees: £180.00 (inc. VAT) per request. To cover the costs associated with taking landlord's instructions as well as the preparation and execution of new legal documents for any variances to the Agreement.

Change of Sharer Fee: £264.00 (inc. VAT) per replacement tenant. To cover the costs associated with taking landlord's instructions, new tenant referencing and Right-to-Rent checks, deposit registration as well as the preparation and execution of new legal documents.

Permitted Occupier Fees: £150.00 (inc. VAT) per permitted occupier. If it is agreed that another occupier may reside in the property with you, we will explain to any permitted occupier their rights and responsibilities towards the named tenant(s) and landlord and arrange an Addendum to the Tenancy Agreement within this fee.

Ending your Tenancy

Check out Fee (Tenant's Share): For tenants who have not already paid a fee, Price depending on size of property. Fee includes attending the property to undertake an updated Schedule of Condition based on the original inventory and negotiating the repayment of the security deposit.

Early Termination: £360.00 (inc. VAT) per tenancy plus all rent due under the tenancy until the start date of the replacement tenancy. Should the tenant wish to leave their contract early, they shall be liable to the landlord's costs in re-letting the property. These costs will be no more than the maximum amount of rent outstanding on the tenancy.

If you have any questions on our fees, please ask a member of staff.



Client Money Protection : www.propertymark.co.uk

Independent Redress: www.tpos.co.uk